



City of Wapakoneta
Engineering Department
102 Perry Street P.O. Box 269
Wapakoneta, Ohio 45895

Phone: (419) 738 - 5596

Fax: (419) 738 - 0540

REQUEST FORM TO APPEAR BEFORE THE PLANNING COMMISSION

Applicant: _____

Applicant Address: _____

Property Owner: _____

Address of Property: _____

Existing Zoning (if applicable): _____

Existing Zoning of Abutting Properties (if applicable): _____

Reason for Request: _____

Signature of Property Owner: _____ **Date of Request:** _____

Notifications will be sent to all property owners 250 feet of ALL the subject property lines. Please submit the names and mailing addresses of owners of property 250 feet of ALL the subject property lines as recorded by the Auglaize County Auditor's Office. Please submit this information on a separate sheet.

ALL OF THE FOLLOWING INFORMATION MUST BE SUBMITTED WITH THE REQUEST AND DELIVERED TO THE CITY OF WAPAKONETA, ENGINEERING DEPARTMENT, AT LEAST 13 DAYS PRIOR TO THE MEETING DATE ALONG WITH AN APPLICATION FEE OF \$200:

Subdivisions / Plats:

- All Dimensions, Bearings, Easements, Setbacks, Zoning, Etc Must Be Shown
- See Chapter 1240, 1244.02 –City of Wapakoneta Codified Ordinances

PUD's:

- Concept Plan, Preliminary and Development Plan
- See Chapter 1283.04 Wapakoneta Zoning Code / Codified Ordinances

Re-zoning:

- A survey by a professional surveyor showing the entire property and its proposed use
- Show all dimensions of the existing & proposed structures for which the rezoning is being requested
- The reason for the request for rezoning
- See Chapter 1256 Wapakoneta Zoning Code / Codified Ordinances

Conditional Uses:

- See Section 1252.07 Wapakoneta Zoning Code / Codified Ordinances

Commercial Development:

- Informal Consultation
- Submittals to be determined at time of Informal Consultation

THE REGULARLY SCHEDULED MEETING IS THE LAST MONDAY OF EACH MONTH 7:00 P.M., AT 701 PARLETTE COURT, WAPAKONETA. ANY QUESTIONS MAY BE DIRECTED TO THE ENGINEERING DEPARTMENT, 102 PERRY ST., PO BOX 269, WAPAKONETA, OHIO 45895 PHONE (419) 738-5596